

## EMPLOYER'S UNDERTAKING

I, \_\_\_\_\_, legal representative of \_\_\_\_\_  
\_\_\_\_\_, hereby depose and state the following:

1. That our company hired Overseas Filipino Worker (OFW)  
\_\_\_\_\_ for the position of \_\_\_\_\_;
2. That our company authorized Mr./ Ms. \_\_\_\_\_ who is our employee/ third party representative (underline whichever applicable) to act on our behalf in the application for exemption on the ban on direct hiring;
3. That this is the company's 1st/ 2nd/ 3rd/ 4th/ 5th (underline whichever applicable) application for the exemption on the ban on direct hiring;
4. That our company shall be responsible for all the relevant expenses pertaining to the employment of the subject OFW;
5. That our company shall NOT deduct any processing fee or any other fees from the OFW's monthly salary in relation to his/her employment;
6. That this application is a request for direct hiring. Therefore, our company shall guarantee and ensure that the Filipino worker will NOT pay any processing fee/ placement fee/training fee/ and any other recruitment or hiring fees to the company, any of its employee, authorized representative, any agent, particularly the third party (if any) incharged of this application;
7. That the subject OFW will be treated humanely;
8. That upon request, the company shall render a report to the Migrant Workers Office (MWO) of the Philippine Consulate General (PCG) in Hong Kong on the whereabouts and condition of the OFW;
9. That the company shall monitor and promote the well-being of the worker, and notify the MWO of the PCG in Hong Kong of any significant changes about their condition, including repatriation, when applicable;
10. That the company shall assume full and complete responsibility for all the acts in dealing with and in handling the employment of Filipino workers; and
11. That our company acknowledge the authority of the Migrant Workers Office to deny future applications/ place the company in black list should there be violation/s in the contract and in this undertaking.

\_\_\_\_\_  
**Employer's Name and Signature with  
company chop**

\_\_\_\_\_  
**Date**